



Hindu Temple of Lubbock

1400 84th St, Lubbock, TX 79423

Email: info@hindutempleoflubbock.org

Website: <http://www.hindutempleoflubbock.org>

Contact: 806.416.0622

Renter's Information

Name: _____

Address: _____

DL# _____

Event Type: _____ Event Date: ____/____/____

Rental Time: Start Time: _____ End Time: _____

Facility Rented: Dining Area (2304 sqft) Fees: _____

Entire Hall (4272 sqft) Fees: _____

Activity Room 1 Fees: _____

Activity Room 2 Fees: _____

Activity Room 3 Fees: _____

Facility Rental Contract, Terms & Conditions – Please read carefully.

I acknowledge that I will comply with attached Terms & Conditions, & Certificate of Insurance (if applicable). Also, I hereby agree to maintain the HTL property responsibly and that I understand I will be liable for any damage to the property from misuse during the rental period.

- **Alcohol, non-vegetarian food, illicit drugs and any kind of tobacco products are NOT permitted in the Hindu Temple of Lubbock.**

- Reservations to use a Hindu Temple of Lubbock facility are accepted on a first come, first served basis. Reservations are not guaranteed. The Hindu Temple of Lubbock reserves the right to cancel any activity or use.
- Full deposit will be refunded for written cancellations received 60 days prior to the program date. 50% will be refunded for cancellations received between 30 and 60 days prior to the program date. No refund for cancellations made less than 30 days prior to the program date.
- Permission to use Hindu Temple of Lubbock facilities does not mean Hindu Temple of Lubbock sponsorship. The person signing this form, whether on behalf of himself / herself or an organization, business, group, etc. assumes personal liability for breakage, destruction or removal of property by any persons attending the event, and is responsible for the conduct of participants at the event.
- Please honor capacity limits according to the event.
- Any outside services required for the event such as Audio/Video, Catering and Decorations can be arranged directly only if the service providers are approved by HTL.
- All rental events must end on time mentioned on the contract on the event date, without exception or additional charges will be incurred.
- Rent Tariff includes charges for one (1) set up prior to event and cleaning after the event.
- The small rooms shall not be used during the rental of the auditorium and/or dining hall.
- All rooms, facilities, and/or equipment shall be left in good condition. Should the facility not be left in good condition, the person signing this form may be assessed additional charges and will not be allowed to use Hindu Temple of Lubbock facilities in future.
- Misuse of property including tag pins on walls, damage to walls &/or hardwood floor (auditorium platform or dance floor), or lost items will result in forfeiture of deposit and/or additional restoration charges.
- All Exit doors should not have any kind of obstructions for fire escape.
- The auditorium, dining hall and bathrooms must be maintained clean.
- The renting entity is responsible for bringing all the necessary groceries and paper goods for their event.

It is renter's responsibility to ensure that all food items and other discards in garbage bags are properly tied and ready for disposal in the dumpster.

- At the conclusion of the event, all of your equipment, supplies and furniture must be removed from the facility.
- Hindu Temple of Lubbock reserves the right to record (audio/video) events on its facilities, and use for its promotional purposes at no cost to the renter.
- The undersigned individual(s)/organization renting facilities shall obtain, at their expense, a Certificate of Insurance from their vendors (as appropriate) for a minimum insurance of \$1 million, naming the Hindu Temple of Lubbock as additional insured. The Hindu Temple of Lubbock is to be held harmless for any personal or property damages.
- These provisions may not be waived under any circumstances without the prior written approval of the Board of Directors of the Hindu Temple of Lubbock.
- The revised Rent Tariff applies to events booked after 1/1/2017, and is not retroactive.

I, the undersigned, acknowledge that I am over 21 years of age and that I read and fully understand the above requirements and information about the use of the Hindu Temple of Lubbock facility. I agree, on behalf of myself and any organization, business, group, or other entity names above, to abide by the requirements and regulations of the Hindu Temple of Lubbock and to defend, indemnify and hold the Hindu Temple of Lubbock, its officers, agents, employees, directors and trustees, and volunteers harmless from and against any and all loss, claims, suits, damages, and/or liabilities, including reasonable attorney's fees, arising of the approval of my request to use the facility, or the actual use of the facility. I further agree, on behalf of myself and any organization, business, group, or other entity named above, that all claims against the Hindu Temple of Lubbock for any damage or injury arising out of the use of the facility are hereby waived and released. I further agree, on behalf of myself and any organization, business, group, or other entity named above, to abide by all State and Federal laws, the Town Code, and any of Rules and Regulations pertaining to the use of HTL facilities.

Signature _____ Date _____

Name _____

On behalf of Hindu temple

Signature

Name

Date:

Title: